

Nananom Assisted Living

Disaster Plan Review
Annual Review

R9-10-818: A Disaster Plan is developed, documented and maintained in a location accessible to caregivers and assistant caregivers, and if necessary, implemented. The Disaster Plan is reviewed and documented at least once every 12 months.

Date: _____ Time: _____

Name of employees and/or volunteers participating:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Disaster Plan Review:

- Once the determination that the facility cannot be used is made, the caregiver on duty should contact the manager and title licensee (owner) and notify them of the disaster. The caregiver and/or manager will contact the location that will be receiving the residents and make arrangements to transfer the residents to that location.
- Transportation may be by the resident's representative, family member, facility personnel or by transportation services.
- Resident's medical records and medications are stored in a centralized location to ensure ease of access in the event of evacuation and will be available to individuals providing services to the resident during a disaster.
- Resident records will be relocated along with each resident.

Critique and Recommendations for Improvement:

- Caregivers providing services to residents will report for their scheduled shifts to the designated location while the disaster plan is in place.
- The manager will then contact each resident or resident's representative to determine if continued placement in one of these facilities is acceptable until repairs of the facility can be made. If not, the manager will make every effort to meet the desire of the resident or resident's representative including referring the resident or resident's representative to a referral/placement service for possible placement.
- Medications for each resident will be available to be administered during a disaster and is to be relocated with the residents.
- Food and water will be provided through the regular channels if in the assisted living facility. The facility that will accept the residents are providing services, food and water to the relocated residents.

Reviewed by: _____, (Manager, Designee, Licensee)

Note: This facilities Disaster Plan review will be done every 30th day of June each year.